



**THE SOCIETY OF MOTOR MANUFACTURERS AND TRADERS LIMITED**

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Q/4a/2010

**A meeting of the QUALITY PANEL will be held at 10.30am on  
Thursday 7 October 2010 at SMMT Industry Forum, 2410, Regent's Court,  
The Crescent, Solihull Parkway, Birmingham, B37 7YE**

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## **AGENDA**

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| 1. <b>Apologies for Absence</b> (SE)   | 10.30 – 10.35 |
| 2. <b>Minutes of the Previous Meeting</b> (All)  | 10.35 – 10.40 |
| 3. <b>QMS newsletter review and ISO 9001 Issues</b> (SE)<br>Includes user survey (SE)  | 10.40 – 10.55 |
| 4. <b>ISO/TS 16949 Issues</b> (RB and SE)<br>Includes feedback from recent IATF meeting (strategic and other)<br>and feedback from Oversight meetings                        | 10.55 – 11.55 |
| 5. <b>Manufacturing Issues</b> (SE)<br>Includes feedback from ACS and Aftermarket meetings and<br>the strategy for working with the SMMT Sections on<br>manufacturing issues | 11.55 – 12.20 |
| 6. <b>SMMT Open Forum, 21 September</b> (SE)<br>Feedback from the recent event and ideas for future events   | 12.20 – 12.35 |
| 7. <b>Any other business and next meeting</b> (All)  | 12.35 – 12.45 |



INVESTOR IN PEOPLE